

**Tyngsborough Sewer Commission
Meeting Minutes
July 14, 2011, 6:00 pm
Location: Tyngsborough Town Hall**

Commissioners Attending: Jeff Hannaford, Gerry Foley, Fred Perrault

Also attending: Christine Miceli, Administrator; Allen Curseaden, Superintendent, Michael Gilleberto

Call to Order

The meeting was called to order by Jeff Hannaford at 6:08 PM.

Citizens' Time

None

Superintendent's Update

Field work continues – painting, cleaning and mowing

Allen is drafting a job description for the new position. Duties will be similar to Asst. Superintendent but with electrical instrument experience. Position will be in Highway union for time being.

Motion to move to New Business by Gerry; Seconded by Fred; Motion Approved 3-0-0

New Business

Dracut/Lowell IMA: Town Administrator Michael Gilleberto has forwarded a draft of the Dracut/Lowell IMA to the commissioners seeking comment. There is still time to have it reviewed and respond with comments before agreement is signed. Jeff suggests having the draft reviewed by Woodard and Curran. At the commission's request, Michael will ask that Jeff Hannaford be the main contact for Tyngsborough as well as Michael.

Chelmsford Agreement: Chelmsford Town Manager has indicated to Michael that Chelmsford would be willing to discuss a possible payoff of our IMA Escalation payment.

SDCC: The BOS has not yet appointed the Sewer Design and Construction Committee members. The commission discussed what information might be needed by the BOS in order to finalize the appointments. The appointments will be on the July 25 BOS agenda.

Administrator Update

The commission reviewed a letter received from Attorney James Harrington's office requesting a three year extension of the Transfer Date with Abreu construction. **Motion to extend the transfer date of July 18, 2011 set forth in Article 6, Section 6.4 of the agreement with Abreu Construction to July 18, 2014, by Gerry Foley. Seconded by Fred Perrault. Motion Approved 3-0-0.**

The commission reviewed a letter from Attorney Charles Zaroulous regarding meeting minutes.

Complaints

None

Old Business

Adjournment

A motion to adjourn at 7:25 pm was made by Fred. The motion was seconded by Gerry. The motion passed 3-0-0.